

Kate Krizan

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KNOWLEDGE

Adobe Photoshop CS Microsoft Office
Adobe Illustrator CS
Adobe InDesign CS Mac OS X
Adobe Acrobat Pro

Quark XPress Fireworks
Pagemaker Dreamweaver

EDUCATION

Parson's The New School
Graphic Design

George Washington University
Graphic Design

*Presenting Data @ Information:
A One-Day Course Taught by Edward Tufte*

University of Delaware, MA
Art History

Georgetown University, AB
Art History

PROFESSIONAL AWARDS

Mercatus Award

Best Federal government annual report
2003, 2004, 2005

National Association

of Government Communicators

Gold, Elevator Poster campaign, 2009
Gold, G-20 Conference collateral, 2010
Gold, OSHA Heat campaign, 2011

ADDITIONAL SKILLS

Intermediate reading & speaking knowledge of:

Spanish
Italian

Basic reading knowledge of:

French

PROFESSIONAL HISTORY

U.S. Department of Labor

200 Constitution Avenue NW N-6315 Washington DC 20210

02/2002 -
present

Assistant Art Director

- Creative direction and layout design for marketing collateral
- Design logos, identities, posters, brochures, reports and Web graphics
- Department-wide liaison for graphics department
- Enforce agency and Departmental brand standards
- Oversee photo and video shoots
- Copy writing and editing
- Consult on the layout of annual report and other large publications
- Manage junior and contracting designers
- Contract with fine artists and freelance photographers
- Assist with administrative and financial duties
- Work closely with pre-press and printing vendors

Kate Krizan Design, LLC

964 Florida Avenue NW Washington DC 20001

09/2001 -
present

President and Principal Designer

- Successfully manage all aspects of freelance design business
- Clients include organizations, educational institutions, non-profits, public sector companies and software developers
- Branding, identities, digital design, print design
- Consult clients on marketing and branding strategy
- Negotiate pricing, oversee budget
- Hire and manage freelance designers
- Identify and establish contact with prospective clients
- Stay aware of/implement best-practices and trends in design
- Work closely with pre-press and printing vendors

National Council of State Housing Agencies

444 N Capitol Street NW Suite 700 Washington DC 20001

01/2001 -
08/2001

Director of Communications @ Design

- Marketing strategy; implemented design & production
- Illustration, photo retouching and manipulation
- Supervised publications assistant
- Outreach to state organizations

Connelly School of the Holy Child

9029 Bradley Boulevard Potomac MD 20854

06/1999 -
12/2000

Director of Communications

- Branding & marketing strategies for fund raising campaigns
- Conceptualize, design and manage Web site
- Design & produce all print collateral
- Write and edit magazine and Web copy

Renee Comet Photography

2141 Wisconsin Avenue NW Suite 1 Washington DC 20007

02/1997 -
06/1999

Photographer's Assistant

- Assist and photograph food and still life
- Work with chefs, designers and corporate clients
- Prop and food stylist